

**Combined Armley Community Forum and PACT meeting minutes**

**Date: 17<sup>th</sup> January 2012**

**Present:**

Cllr Janet Harper (Chair), S Richmond, F Smyth, J Ramell, B Holmes, E Bowes, D & D Armitage, M Pugh, W Anderson, J Mistry, D Boutle, H Boutle, M & D Stead, T Maynard, Cllr J McKenna, L Cheney, S Friend, B Mason, C Thom, P Kempster, S Murray, X Chevillard, A Iqbal, S Effendi(WNW AMY).

**Apologies:**

M Bruce, D Newsome, Mr & Mrs Rayworth, B Nelson, Mrs Lemm, D Peck, K Draper

		<b>ACTI ON</b>
<b>1.0</b>	<b>Welcome</b>	
1.1	Cllr Harper welcomed everyone to the meeting.	
<b>2.0</b>	<b>Previous minutes / matters arising</b>	
2.1	Previous minutes were agreed as an accurate record.	
2.2	Cllr McKenna mentioned the programme being worked on for Queens jubilee and asked for volunteers to come forward from the forum to take up some tasks. Cllr M further stated that he wants to raise 5,000 pound for a variety of events.	
2.2	David Stead, David Boutle, Hazel Boutle and Tom Maynard agreed to be volunteers for this task.	
<b>3.0</b>	<b>Library Services – ‘Tell us Once’</b>	
3.1	Jane Jackson Customer Services Manager presented this item and informed the members of a new service offered by the Council called <b>‘Tell us Once’</b> , whereby births and deaths can be registered at Armley One Stop Centre by calling <b>0113 2224408</b> and making an appointment to see the Registrar. Furthermore once a client has been seen by the registrar, one of the Customer Services Officers will take over the enquiry in contacting all the relevant government departments on clients behalf. Once these departments are notified, they will in turn contact the client directly for any further information / clarification if required. The client will be given the list of departments contacted on his / her behalf which can be marked off as and when contacted by that particular agency / department.	
<b>4.0</b>	<b>Police – Inspector Mark Wheeler</b>	
4.1	Inspector Mark Wheeler introduced himself as the new Inspector for the area, replacing Mark Bownass. And reported that In the last two months a lot of work has gone on in tackling crime and target hardening. First two weeks of this year has seen 8 less house burglaries, 4 less robberies and 2 less cars stolen compared to the last years figures. Reason for reduction is mainly due to shift change measures taken by police, whereby PCSO walking around in high visibility from 8:00.p.m. to 6:00.am.	
4.2	<p>PACT Priorities</p> <p>4.2.1 Anti social Behaviour and street drinking has increased due to arrival of Eastern European community in the area. Officers are regularly patrolling the area confiscating drinks.</p> <p>4.2.2 One report of domestic related assault was received.</p> <p>4.2.3 One youth with drinking offence was issued with community resolution and made to apologies to the shopkeeper.</p> <p>4.2.4 Thirteen year old boy was caught with offensive weapon.</p> <p>4.2.5 Nine reports of shoplifting, two undetected, two arrested and charged, remaining under investigation.</p>	

4.3	Police has some posters printed in a number of languages in order to prevent offenders getting away with their offences due to language barrier.	
4.4	Responding to a number of complaints about the Royal Pub, the pub was raided with dogs. Door staff been reported to the licensing authority for not wearing the ID badges. Landlady been cautioned.	
4.5	Landlady of Malt Shovel stated that she is very proactive in dealing with drug issue in her pub and queried that if the police visited her pub and found drugs, how would it affect her. MW thanked the landlady for coming forward and stated that her pub has not been mentioned and that police only takes action when crimes are reported.	
4.6	MW informed everyone about a funding opportunity from the police. Groups involved in community engagement can apply for this funding as long as police have some input in their activities. Hazel Boutle showed an interest in applying for this funding for the Armley Funday. Christchurch Youth project would also be interested in applying for this funding.	<b>HB</b>
4.7	One resident asked for a breakdown of offences during day time and night time. Police to provide a response at the next meeting	<b>Police</b>
4.8	Dogwatch scheme is going very well. 100 plus members have joined the scheme. First news letter has also been produced. The scheme is one citywide and working like neighbourhood watch scheme.	
<b>5.0</b>	<b>Highways – Chris Way</b>	
5.1	Ledgard Way Pedestrian Refuge. To be approved by Chief Highways Officer shortly. Provides crossing facility at the bottom of the Aviaries.	
5.2	Area wide traffic regulation order to pick up various problems with unsafe parking – incorporates some locations which were raised at the Forum previously	
5.3	Truro Street/Aviary Street. Completed.	
5.4	Canal Road design going to the Board for approval at the end of January, construction planned for March 2012.	
5.5	Future schemes: No indication of any budgets for next year. Hoping to look at the Astons, start surveying the Clydes and Holdforths with respect to the parking concerns, and possibly look at parking on Town Street.	
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5.8	Area wide traffic regulation order to pick up various problems with unsafe parking – incorporates some locations which were raised at the Forum previously	
5.9	Truro Street/Aviary Street. Completed.	
5.10	Canal Road design going to the Board for approval at the end of January, construction planned for March 2012.	
<b>6.0</b>	<b>Any Other Business</b>	
6.1	Traffic Wardens to be invited to attend the next meeting	
6.2	The woodland Trust are providing free tree packs to schools and local community groups in order to celebrate the Queens Jubilee. There are a number of options available but all contains 60 saplings of native species to represent the jubilee. For further information please visit <a href="http://www.woodlandtrust.org.uk">www.woodlandtrust.org.uk</a>	
<b>7.0</b>	<b>Dates of Meetings</b>	
	<b>Next meeting will be on Thursday 21<sup>st</sup> February 2012</b>	